

# Hambleton & Richmondshire Pupil Referral Service



## Sunbeck PRS Student Entitlement Statement

### Named personnel with designated responsibility for this policy:

Academic Year	Designated Senior Person	Nominated MC Member (if applicable)	Chair of Management Committee
2023/2024	S Drwiega		Tom Kelly

### Policy Review Dates:

Review Date	Changes Made	By Whom	Date Shared With Staff
27/06/2024	None	S Drwiega	

Date Ratified by Management Committee	Review Date
Pending Ratification 25/11/24	July 2025

Policy Source:	
North Yorkshire Council <input type="checkbox"/> The Key <input type="checkbox"/> Written by The Sunbeck Centre <input checked="" type="checkbox"/>	Veritau <input type="checkbox"/> Other (please state) <input type="checkbox"/> Click or tap here to enter text.

## **Student Entitlement Statement**

At The Sunbeck Centre, each student is entitled to access **Careers Education, Information, Advice and Guidance (CEIAG)** throughout all year groups. This will follow a planned programme of delivery as part of an integrated learning programme delivered through careers tutorials, subject areas, 1:1 sessions and extended learning opportunities.

The programme aims to enable learners to:

1. Develop themselves through careers, employability and enterprise education
2. Learn about careers and the world of work
3. Develop their career management and employability skills
4. Understand the local labour market and how their skills fit into this

## **Learner Entitlement**

Careers Education, Information, Advice and Guidance (CEIAG) activities delivered in school are:

- Independent, impartial and easily accessible learning opportunities which are student centred
- Part of a structured programme that delivers learning outcomes to meet the national quality standards in an integrated approach across all areas of the curriculum
- Supported by unbiased, up to date information from trusted external partners
- Opportunities to complete work related learning and enterprise activities, work experience, and gain knowledge of the wider Post 16 options
- Encouraging students to record their achievements and develop their range of skills
- Provided by appropriately qualified staff
- Enabling students to develop their career planning and decision making skills
- Set within defined limits of confidentiality
- Promoting equality of opportunity

## **Parent and Carers Entitlement**

- Information is provided on essential decision making timescales and deadlines
- Information is provided on the full range of option choices at key transition points
- Advice is offered and Parents/Carers are given access to a full range of unbiased information e.g. local labour market information
- Opportunities are provided to discuss any issues or concerns through daily contact with tutors or through review meetings

## **Students with Special Educational Needs Entitlement**

- All students will receive advice and information suitable to their aspirations
- Options for further education and training will be discussed in 1:1 meetings with the Careers and Guidance Manager
- Each student supported by an Education Health Care Plan will be offered a guidance interview prior to their Annual Review
- Access to a range of appropriately differentiated resources and face-to-face information, advice and guidance will be made available